

# PRINTING "PRINTABLE RULERS" SO THAT THEY PRINT THE CORRECT SIZE

## EXECUTIVE SUMMARY:

At various Web sites, there are downloadable PDF files that contain printable rulers in English linear units (inches/feet/yards) and metric linear units (millimeters/centimeters/meters). Here are instructions for making "Adobe Reader" print these printable rulers accurately.

## PRINTABLE RULERS

For some free printable rulers in the Adobe Acrobat PDF file format, see [http://www.vendian.org/mncharity/dir3/paper\\_rulers/](http://www.vendian.org/mncharity/dir3/paper_rulers/) .

At the June 6, 2012 meeting of the "Windows 8/Hardware Special Interest Group" of the "Tucson Computer Society", Ken Sandock noticed that the ruler that Francis printed with a HP Color Laserjet printer was too small.

At our August 1 meeting, Francis stated that he discovered that in order to print an accurate ruler, you have to select the "Actual Size" radio button (instead of the default "Shrink ov" radio button) in the "Print" dialog box BEFORE clicking on the "Print" button:

# STEP BY STEP INSTRUCTIONS

Step 1:

Start a Web browser (such as Internet Explorer, Mozilla Firefox, Google Chrome, etc.) in a computer that is connected to the Internet.

Step 2:

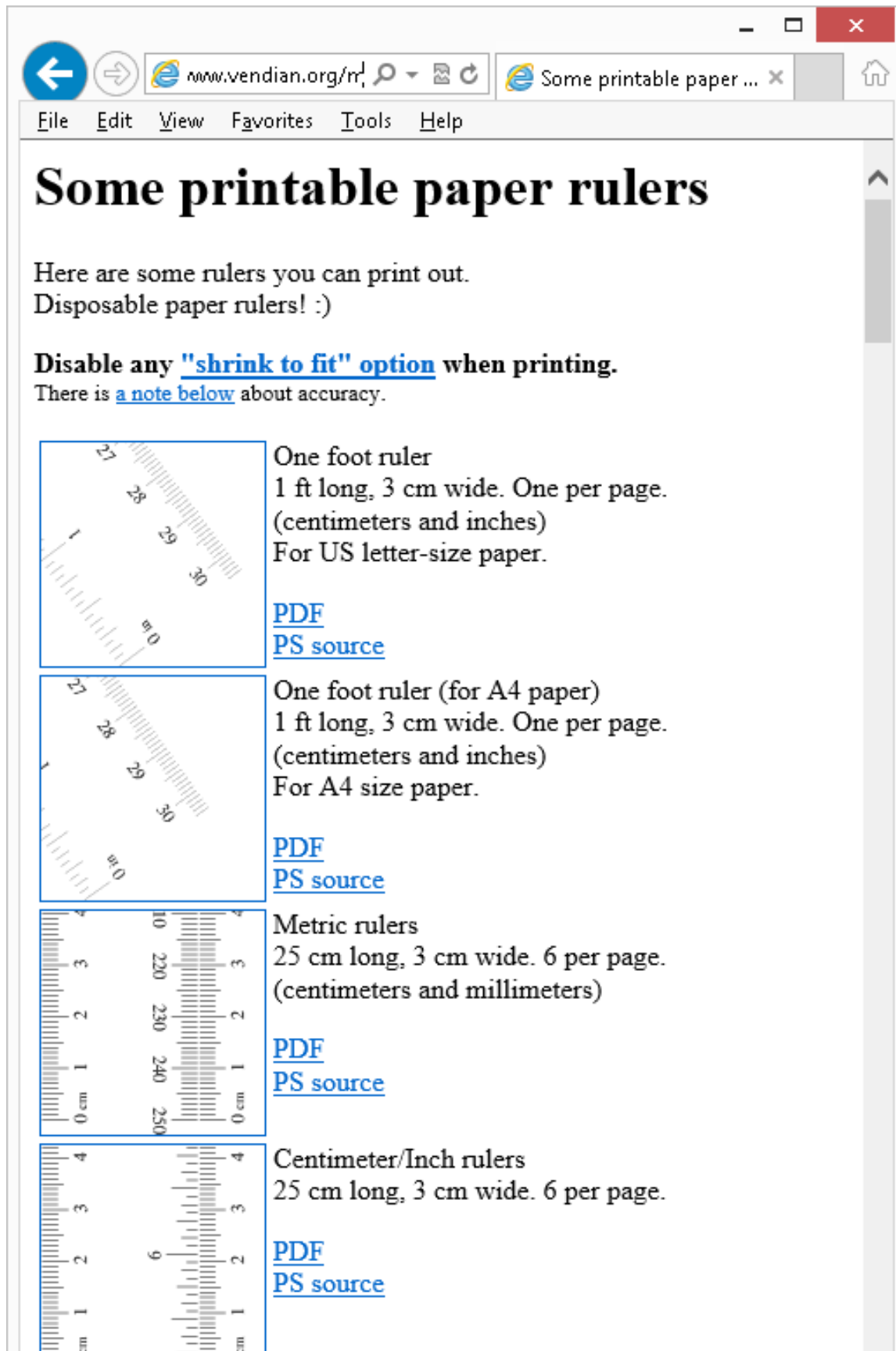
Go to

[http://www.vendian.org/mncharity/dir3/paper\\_rulers/](http://www.vendian.org/mncharity/dir3/paper_rulers/)

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Step 3:

Click on the "PDF" hyperlink for the desired ruler:

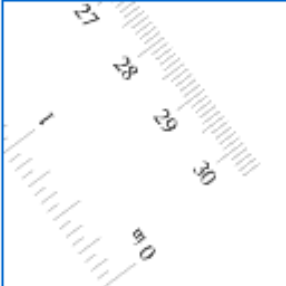
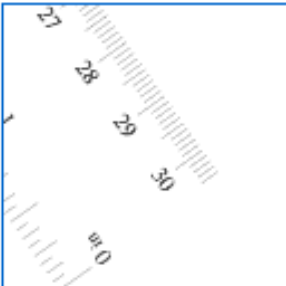
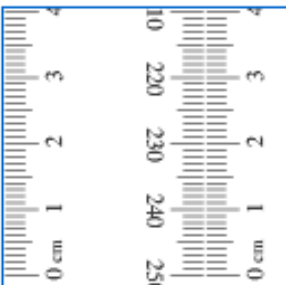
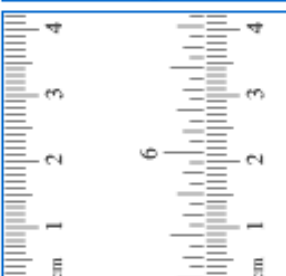


The screenshot shows a web browser window with the address bar displaying "www.vendian.org/rulers". The page title is "Some printable paper rulers". The content includes a heading, introductory text, a warning about printing options, and four ruler options, each with a thumbnail image, a description, and links for PDF and PS sources.

## Some printable paper rulers

Here are some rulers you can print out.  
Disposable paper rulers! :)

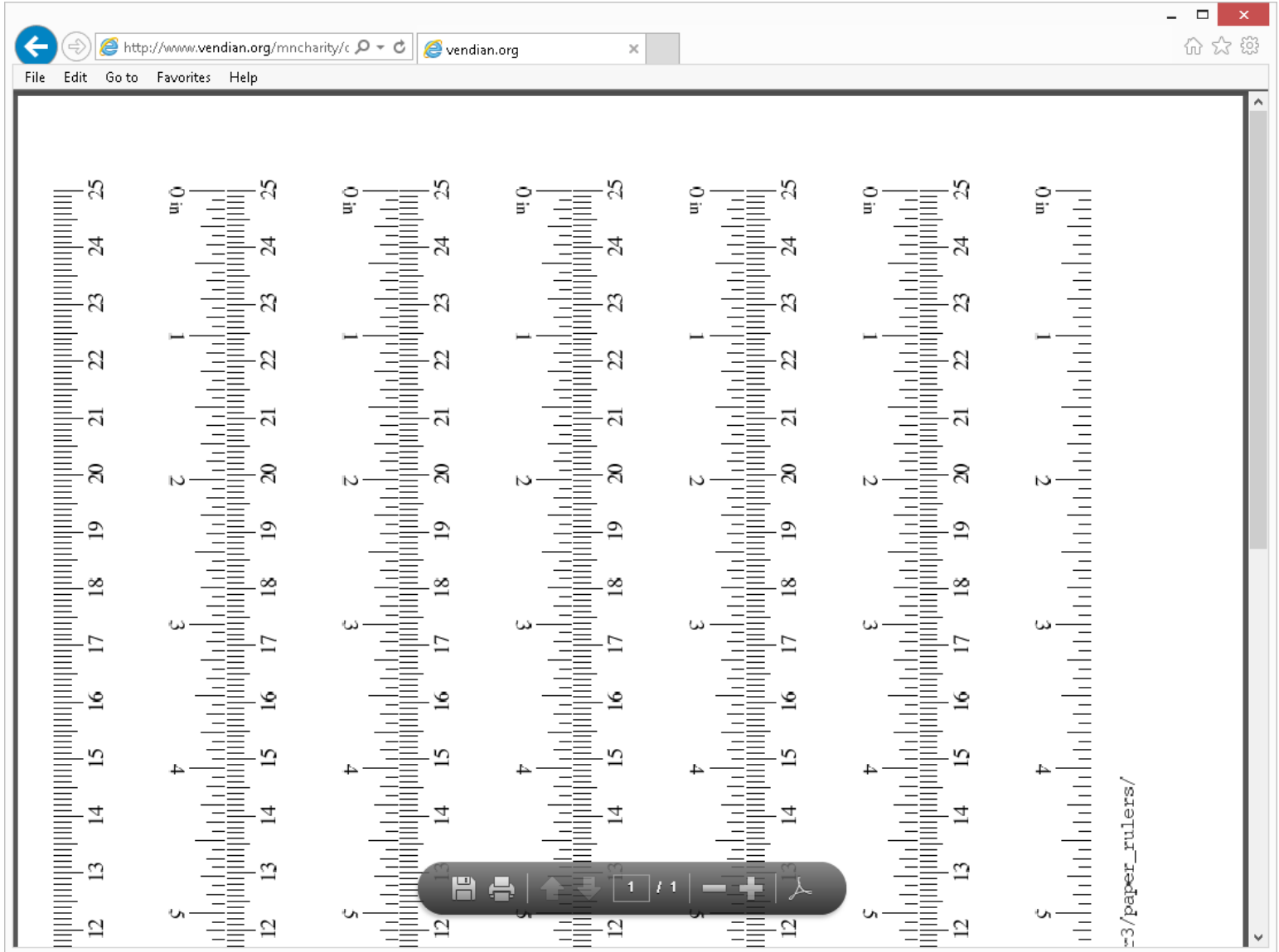
**Disable any "[shrink to fit](#)" option when printing.**  
There is [a note below](#) about accuracy.

|  |   |
|--|---|
|   | <p>One foot ruler<br/>1 ft long, 3 cm wide. One per page.<br/>(centimeters and inches)<br/>For US letter-size paper.</p> <p><a href="#">PDF</a><br/><a href="#">PS source</a></p>         |
|  | <p>One foot ruler (for A4 paper)<br/>1 ft long, 3 cm wide. One per page.<br/>(centimeters and inches)<br/>For A4 size paper.</p> <p><a href="#">PDF</a><br/><a href="#">PS source</a></p> |
|  | <p>Metric rulers<br/>25 cm long, 3 cm wide. 6 per page.<br/>(centimeters and millimeters)</p> <p><a href="#">PDF</a><br/><a href="#">PS source</a></p>                                    |
|  | <p>Centimeter/Inch rulers<br/>25 cm long, 3 cm wide. 6 per page.</p> <p><a href="#">PDF</a><br/><a href="#">PS source</a></p>   |

## Step 4:

You will either be downloading or viewing a PDF file:

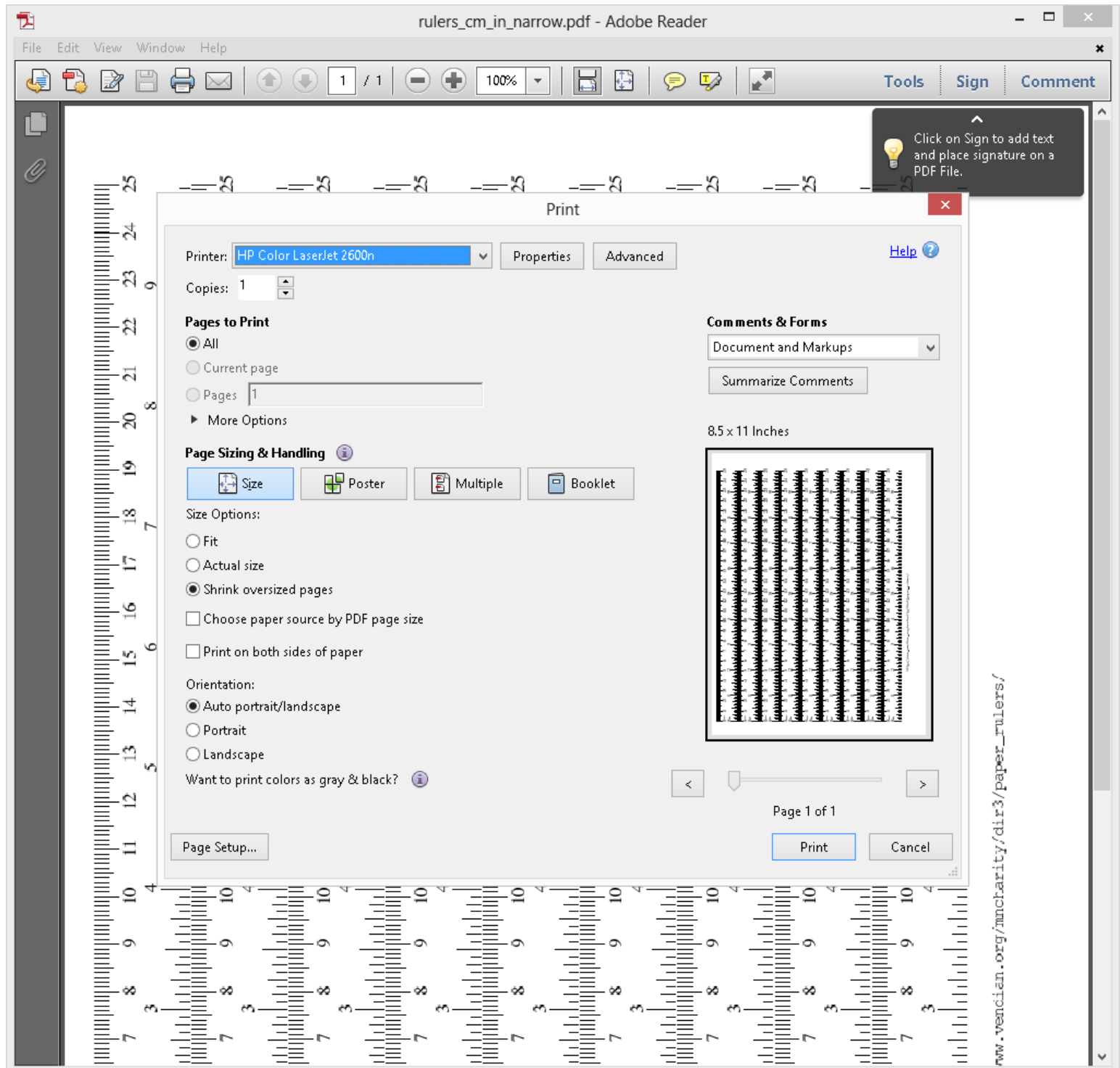
If you end up downloading a PDF file, open it in your PDF viewer program of choice:



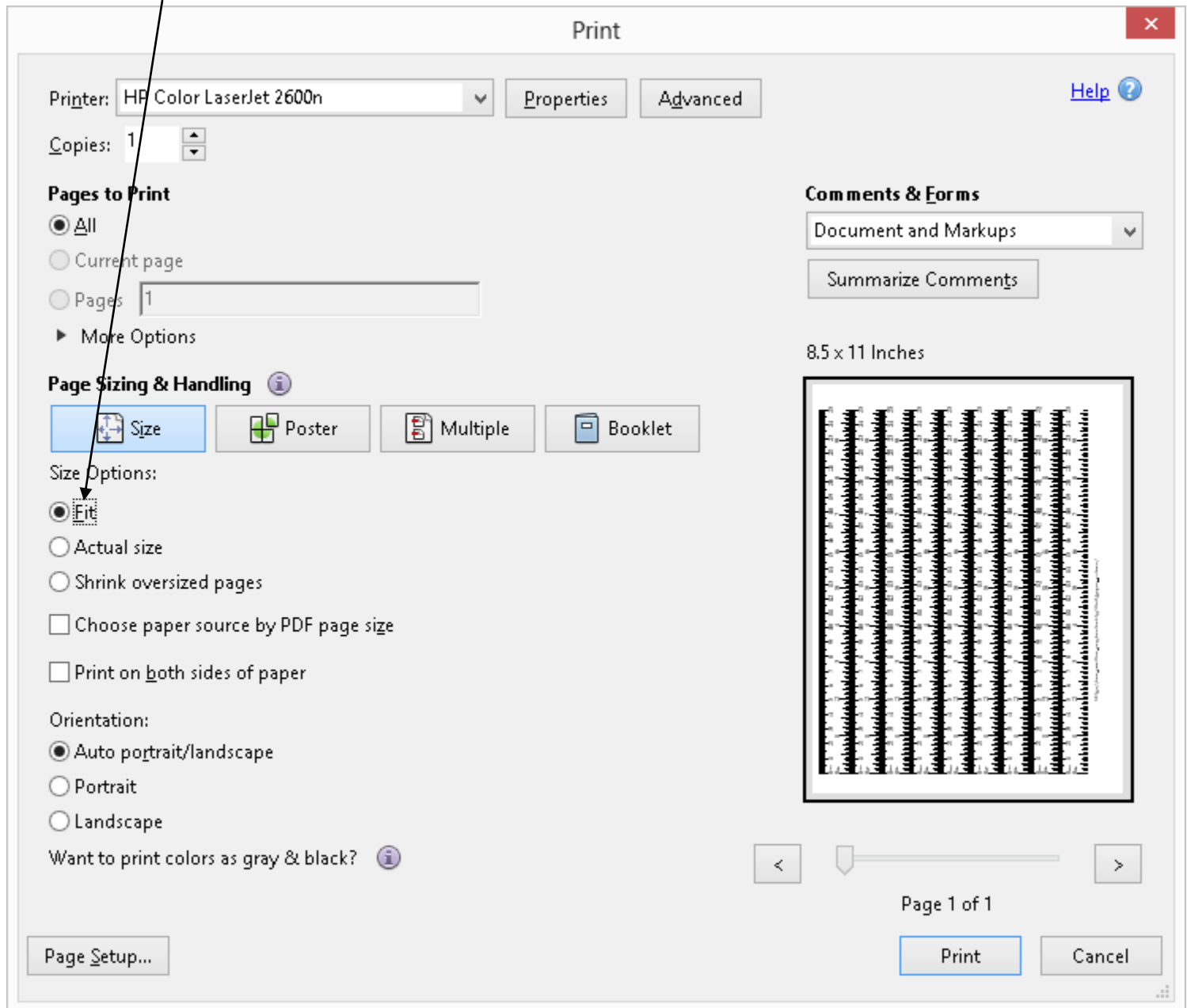
Step 5:  
Click on "File" in the Menu Bar

Step 6:  
Click on "Print" in the pull-down menu:

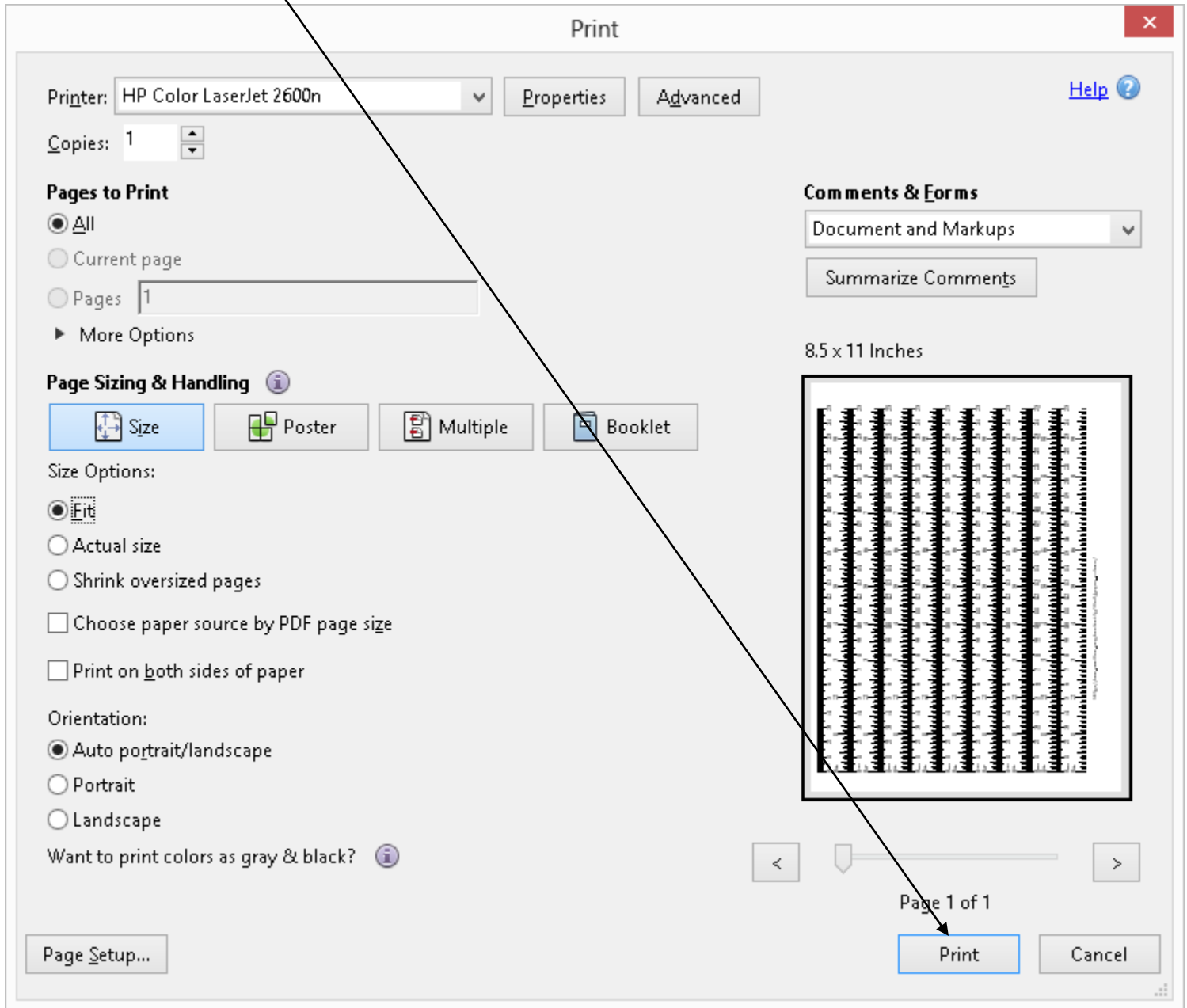
Step 7:  
A "Print" dialog box will be displayed:



Step 8:  
Select "Actual size" from the radio option buttons



Step 9:  
Click on the "Print" button:



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